


**Commonwealth of Virginia**  
**Database Index Reporting Form**

<b>1. Public Body Name &amp; Numeric Code:</b> Virginia Department of Transportation 10040	<b>4. Point of Contact:</b> Dan Laing
<b>2. Database Title:</b> Automated Fuel Management Program	<b>5. Phone Number:</b> (804) 236-3602
<b>3. Database Acronym:</b> AFMP	<b>6. Signature &amp; Date:</b>  7-13-04
<b>7. Database Description and Contents:</b> <i>(Provide a brief narrative summary of the purpose for which the database is maintained in support of the business of state government and a description of the general contents of the database. Indicate know restrictions to public access.</i> Automates fuel business processes at 280 fuel sites throughout Virginia. AFMP is a COIS package with interface programs to EMS, and financial data to FMS II	
<i>Note: Specific information relating to data fields, recordable layouts and known restrictions to public access is maintained by the public body. Please contact the point of contact noted in Item 4 for further details.</i>	
<b>8. Date of Last Update:</b>	<b>9. Frequency of Update:</b> <input checked="" type="checkbox"/> Daily, <input type="checkbox"/> Weekly, <input type="checkbox"/> Monthly, Other:
<b>10. Formats Available and Schedule of Fees:</b> <i>(Provide a description of each format in which the database is made available, and the cost, if any of each format.)</i>	
<b>a. Format</b> The system has numerous on demand "canned" reports related to inventory control, fuel locations, fuel transactions, fuel sites, vehicles authorized to obtain fuel, etc. that would be available in hard copy. However, if none of the existing reporting is satisfactory or if a softcopy extract such as a spreadsheet is required, the software vendor must be contracted to design, develop and produce the desired deliverable.	<b>b. Cost</b> If the request can be satisfied by one of the on demand "canned" hardcopy reports, there is no cost. If the vendor must design, develop and produce a special report, spreadsheet, etc. the cost will be approximately \$150 per hour.